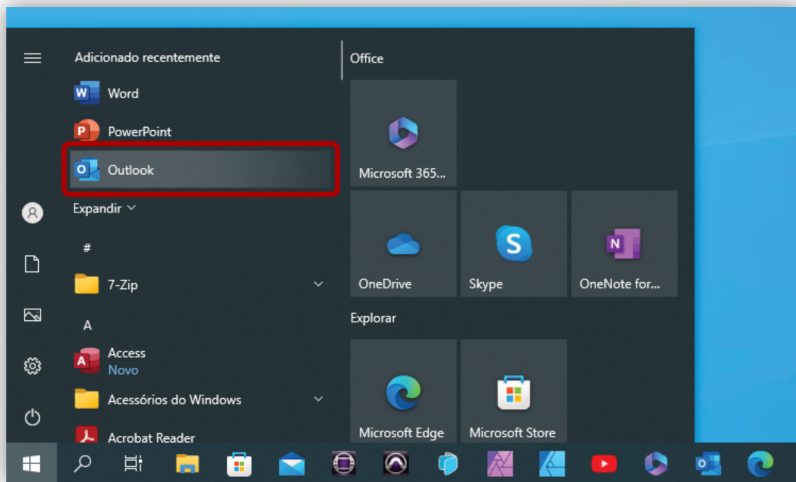
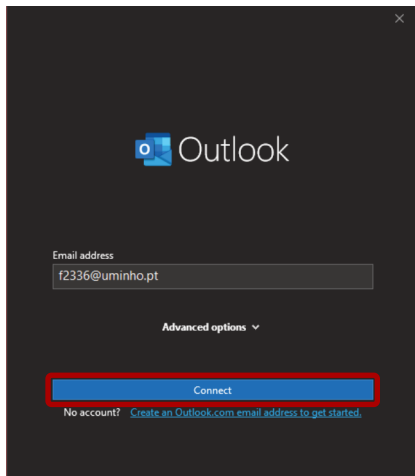


UMinho's e-mail configuration instructions in Outlook for Windows

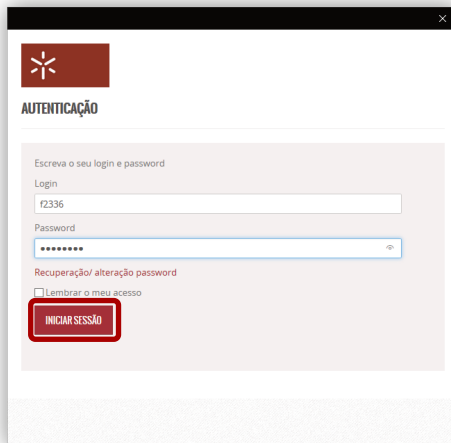
1. Launch **Outlook** application.



2. Enter your **ID number**, followed by “@**uminho.pt**”.

A screenshot of the Outlook login window. The window has a dark background. At the top center is the Outlook logo, which consists of a blue square with a white 'o' and the word 'Outlook' in white. Below the logo is a text input field labeled 'Email address' containing the text 'f2336@uminho.pt'. Below the input field is a link labeled 'Advanced options' with a downward arrow. At the bottom is a blue button with the word 'Connect' in white, which is highlighted with a red rectangular border. Below the button is a link that says 'No account? Create an Outlook.com email address to get started.'

3. Authenticate with your **credentials** and click “**Iniciar sessão**”.



The screenshot shows a web browser window with a dark title bar. The page has a white background with a dark red header bar at the top. On the left side of the header bar is a dark red square containing a white stylized star logo. To the right of the logo, the word "AUTENTICAÇÃO" is written in a bold, dark red, sans-serif font. Below the header bar, there is a light gray rectangular area. Inside this area, the text "Escreva o seu login e password" is displayed in a small, dark gray font. Below this text are two input fields. The first field is labeled "Login" and contains the text "f2336". The second field is labeled "Password" and contains a series of dots, with a small eye icon on the right side. Below the password field, the text "Recuperação/ alteração password" is displayed. Underneath this text is a checkbox labeled "Lembrar o meu acesso". At the bottom of the light gray area is a dark red rectangular button with the text "INICIAR SESSÃO" in white, bold, sans-serif font. The button is highlighted with a red border.

4. Click "Accept".

